

VOLUNTEER COUNSELLOR ROLE

We are currently inviting applications for qualified honorary counsellors/psychotherapists and student counsellors/psychotherapy trainees to join our counselling team. Kingston Bereavement Support provide free one-to-one counselling on a short-term basis of ten sessions to adults who have been bereaved.

**We are currently looking for candidates who have had at least one year’s clinical experience, and/or have extensive experience in a hospital, hospice or bereavement service, and have acquired a minimum of 50 clinical hours.**

Training on bereavement counselling will be provided, and we offer a diverse ongoing CPD training programme. This covers things like working with complex clients, substance abuse and working with clients bereaved by suicide.

Kingston Bereavement Support is primarily a face-to-face service to best support the local community. Supervision for our counsellors is free of charge and provided fortnightly.

**This is an excellent opportunity to develop skills within a short-term therapy framework and expand experience of working with loss and bereavement, whilst being supported by specialists**

We are committed to diversity and inclusion and welcome applications from all. We particularly welcome applications from diverse cultural, ethnic, disabled and LGBTQ+ communities.

Kingston Bereavement Support is a local charity, established in 1988, to support those who have been bereaved and are working, living, studying or registered with a GP in Kingston upon Thames. Adult clients are referred by a GP or a professional agency. They may have had a very recent bereavement or their loss may have occurred some years ago and they may feel stuck and unable to move forwards.

**To apply please email** adultservice@kbscharity.org.uk **and we will send you an application form. This can also be downloaded from our website,** [**www.kingstonbereavementsupport.org.uk**](http://www.kingstonbereavementsupport.org.uk)

**The closing date is Monday 24th February and interviews will take place on Tuesday 11th and Thursday 13th March.**

**If successful at interview, it is a requirement that you attend our 2 day bereavement training on the 6th and 13th April and there is a £150 cost towards this.**

*If this is a barrier to your application, please do talk to us.*

**We regret we are only able to contact successful candidates.  Thank you for your interest in Kingston Bereavement Support.**



**Adult Volunteer Counsellor Job Description**

***The responsibilities of volunteer counsellors to Kingston Bereavement Support are:***

1. To maintain confidentiality at all times, using the BACP Ethical Framework for Good Practice in Counselling & Psychotherapy.
2. To be a Student or Full Member of BACP/UKCP.
3. To work with up to three clients per week.
4. To keep client records in accordance with KBS policies and procedures:
* To keep a written record of each session.
* To give and receive requests for information as required by KBS.
* To complete monitoring and evaluation forms (CORE).
* Notes should be kept in such a manner as to ensure confidentiality and anonymity.

1. To undertake initial bereavement training and attend a minimum of two days Continual Professional Development training with Kingston Bereavement Support per year. For the initial bereavement training there is a £150 cost.
2. To work with clients for the agreed number of sessions at Welcare House or on telephone/zoom.
3. To remain with Kingston Bereavement Support for a minimum of 2 years after completing initial training, with appropriate holiday breaks or breaks for personal reasons.
4. To serve a probationary period of six months, during which progress will be monitored through fortnightly supervision, and to then attend a probationary meeting with the Service Coordinator.
5. To attend appraisal / review interviews as requested by the Service Coordinator.
6. To attend supervision regularly at Kingston Bereavement Support.
7. To give KBS 4 weeks’ notice of any holidays or routine changes.
8. All appointments must be kept punctually. If a volunteer is unable to do so, they must make every reasonable effort to let KBS know beforehand, as far as is practicable.
9. Commit to the counselling journey for each client and avoid frequent session cancellations that may impact the provision of counselling.
10. To give three months’ notice of resignation.